



Application * for Candidacy in the Order of Deaconesses

Include a
Current
Passport-
sized
Picture

* An application fee of \$200 is required: (Background check \$175 / Administrative fee \$25).
Please make check payable to: Church of the Holy Communion. See further instructions at the end of the form.

1. Name _____ Date of Birth ____/____/____
First Middle Last Mo. Day Year

2. Email _____ Mobile Phone _____

3. Current Address _____ Home Phone _____

4. Current Employer _____ Work Phone _____

5. Parish _____ Church Phone _____

Address _____ Rector/Vicar _____

6. How long have you been a member of the above Parish? _____

7. How long have you been a member of the Reformed Episcopal Church? _____

8. How long have you been resident in this Diocese? _____

9. Baptized (Date) ____/____/____ Church & Place _____

By Whom? _____ (Attach Certificate or other verification)

10. Confirmed (Date) ____/____/____ Church & Place _____

By Bishop _____ of (Jurisdiction) _____
(Attach Certificate or other verification)

11. Admitted to the Holy Communion ____/____/____ Where? _____

12. Have you ever applied for admission as a candidate for the Order of Deaconesses in any other Diocese, Missionary District, or any other jurisdiction, denomination, or church? If so, please indicate below where and when such application was made:

What was the disposition of that request?

13. A.) What Lay positions have you held? (Check all that apply)

Altar Guild Women's Ministry Teacher Vestry Warden Parish Council

Choir Catechist Youth Ministry Short Term Missions Campus Ministry

Other (Explain)

B.) What do you think are your gifts for ministry as a Deaconess?

14. On separate page(s) please indicate the grounds on which you are moved to seek the office of Deaconess. Be as specific as you can.

Family Information

15. Married Single Widow Divorced

16. Husband's name _____ Date of Birth ___/___/___

Occupation _____ Work Number _____

When / where baptized _____ Denomination _____

When / where confirmed _____ By whom _____

17. Children at home: (List below)

<u>Name</u>	<u>Date of Birth</u>	<u>Baptized</u>	<u>Confirmed</u>
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18. Is your husband supportive of your desire to seek the office of Deaconess?

19. Is he a member of the Reformed Episcopal Church? Active in a local congregation?

20. Husband's educational background: Check highest level attained.

High School Undergraduate College Bachelor's Degree Advanced Degree

Field of Study: _____

21. What, if any, gifts for ministry do you think your husband possesses?

Note that at the request of the Bishop, a meeting with both the applicant and her husband may be requested as part of the discernment process.

Educational Background

List every institution of higher learning in the spaces below beginning with the most recent and working backwards to the oldest. Attach copies of transcripts.

Institution Attended	Dates (from / to)	Field of Study	GPA	Degree Awarded

Use additional sheets if needed.

Employment History

List every employer in the spaces below beginning with the most recent and working backwards to the oldest.

Employer	Dates	Position	Duties	Telephone Number

Use additional sheets if necessary.

Background Questionnaire

Please answer truthfully. No answer will automatically disqualify an applicant. Failure to disclose negative information will result in disciplinary action or dismissal.

1. Excluding minor traffic violations, have you ever been arrested for a felony or misdemeanor?
Yes No Date ___/___/___ What was the result of this arrest?

2. Have you ever been terminated from employment for theft, moral turpitude, or other wrongful behavior?
Yes No What were the circumstances?

3. Have you ever been under the care of a Psychiatrist or Psychologist ?
Yes No What were the dates and circumstances?

4. Have you ever been treated for Drug and/or Alcohol Abuse?
Yes No If yes, please give details and dates.

5. Do you have any serious or debilitating illness which has been previously diagnosed and which might prevent you from fulfilling your duties as a Deaconess? Yes No If yes, explain.

6. Would compensation be necessary for your well-being in order to serve in this office?
Yes No

If yes, would you be willing to work outside the Church in order to serve where needed should it be necessary to do so? Yes No

References

List the name of your Rector or Minister in Charge of the parish you attend, and a minimum of two women communicants of the Church who have known you for at least three years, and who have attested to your basic character and Christian walk in testimonial letters concerning your fitness for the duties of a Deaconess. (The letter of recommendation from the Rector or Minister in Charge of your parish must include a declaration that you are a communicant of the Church in good standing.)

Name	Address	Telephone #

Attach testimonials

Instructions for Submitting Application

We are required to conduct a background check on all who apply to become a Candidate for Clerical Orders or Deaconess in the REC. Therefore, an application fee of \$200 is required (Background check, \$175 / Administrative fee, \$25). Checks for the application fee should be made payable to: Church of the Holy Communion.

Please mail your application with required documentation and fees to the office of the Bishop Ordinary for the Diocese to which you are applying. Be sure to also include a current passport-sized picture of yourself and attach it to the upper right hand corner of the front page.

Diocese of the Central States:	Diocese of Mid-America:	Diocese of the Northeast & Mid-Atlantic:	Diocese of the Southeast:
The Rt. Rev. Peter Manto Trinity Reformed Episcopal Church 5920 Butler-Warren Road Mason, OH 45040	The Most Rev. Ray R. Sutton Cathedral Church of the Holy Communion 17405 Muirfield Dr. Dallas, TX 75287	The Rt. Rev. R. Charles Gillin 826 Second Avenue Blue Bell, PA 19422-1257	The Rt. Rev. Alphonza Gadsden 705 South Main Street Summerville, SC 29483-5911

**Bishop's Evaluation of Applicant
For Deaconess Candidate**

Name _____ Date ___/___/___

1. Notes on meeting with Applicant on ___/___/___ Was Applicant's clergyman present?

2. Medical Examination: Requested Waived

3. Psychological Examination: Requested Waived

4. Meeting with husband? Requested Waived

5. Other:

Applicant is *Accepted* *Rejected* for Candidacy on ___/___/___ .

Reason(s) for decision:

Bishop